

Greater Chennai Corporation
Special Projects Department

The Greater Chennai Corporation, Gender and Policy Lab under Special Projects Department proposes to hire 1 number of Policy Subject Matter Expert on contractual basis. The details and minimum educational qualification are given below:

SI NO	Name of the Post	Minimum educational qualification	Total No. of Post
1	Policy Subject Matter Expert	Master's Degree in Public Policy / Urban Planning or equivalent. Experience: 5 – 10 years	1

The application form is free of cost and downloaded from the website www.chennaicorporation.gov.in

The list of self-attested supporting documents, photo copies to be attached with the filled application form:

- Updated Resume / CV.
- Educational Qualification Certificates.
- Experience Certificate.
- Additional Supporting Documents.

The candidates should submit their filled application in the prescribed format along with relevant certificates on or before **22.06.26** by sending mail to the Official Email ID - chennaigenderlab@gmail.com

Superintending Engineer,
Special Projects Department,
Greater Chennai Corporation,
Ripon Buildings,
Chennai – 600003.

APPLICATION FORM
POST OF POLICY SUBJECT MATTER EXPERT

• **Personal information**

1.Full name:

2.Date of birth:

3.Age:

4.Gender:

5.Nationality:

6.Marital status:

7.Father's / husband name:

8.Permanent Address of the applicant Pls. attach address proof, i.e. Adhaar card / Voter ID / Ration Card

Door no		
Street name		
Place(locality)		
Pin code		
District	State	

9.Present Address of the applicant Pls. attach address proof, i.e. Adhaar card / Voter ID / Ration Card

Door no		
Street name		
Place(locality)		
Pin code		
District	State	

10.Mobile Number:

11.Email ID:

12.Language Known:

- **Educational Qualification:**

Degree	Discipline	Institution	University	Year	CGPA %

- **Professional Experience**

13.Total Years of Experience:

Organization	Position	Years	Reason for Resign

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14. Current Position and Organization:

Organization	Position	Years	Reason for Resign

15. Whether the applicant have experience in evidence-bases public policy. If so, provide details:

16. Whether the applicant have experience in Urban Planning /Mobility / Transport Policy. If so, provide details:

17. Whether the applicant have experience in Gender and Women’s Safety Projects. If so, provide details:

18. Whether the applicant have experience in Technology-Integrated Policy Work. If so, provide details:

19. Whether the applicant have experience in Policy Drafting / Reporting / Evaluation. If so, provide details:

- **Role-Specific Details**

20. Whether the applicant have relevant experience in Government / Consultancy Assignments. If so, provide details:

21. Whether the applicant have experience in Policy / Regulations Reviewed Previously. If so, provide details:

22. Whether the applicant have experience with Expert Groups / Academia / Departments, If so, provide details:

23. Whether the applicant have experience in Capacity Building with Cities. If so, provide details:

24. Key Achievements:

- **Documents Enclosed**

- Resume / CV
- Educational Certificate
- Experience Certificate
- ID proof
- Any Other Supporting Documents

Declaration I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief, I understand that any false statement may lead to disqualification or termination of engagement.

Date:

Signature: